

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting February 19, 2019 Carlynton Jr.-Sr. High School, Classroom 110 – 7:00 pm

#### MINUTES

The Carlynton School District Board of Education held its regular voting meeting February 19, 2019 in Carlynton Junior-Senior High School Classroom 110. Present for the meeting were Board President Jim Schriver, Vice President Joe Appel, Treasurer Marissa Mendoza, and Directors Jude Frank, George Honchar, LeeAnne O'Brien, David Roussos, and Christine Simcic. Also present were Acting Superintendent Joseph Dimperio, Solicitor Bill Andrews, Director of Fiscal Affairs Chris Juzwick, and administrators Lauren Baughman, Marsha Burleseon, Ed Mantich, and Dennis McDade. The audience was comprised of one member of the press.

**CALL TO ORDER** - *President Schriver called the meeting to order at 7:14 pm. Mrs. Marsha Burleson led the pledge. The roll was called by recording secretary Michale Herrmann. Director Zaletski was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**PRESENTATION** – *Steve Neidenberger of Hosack, Specht, Muetzel and Wood reviewed the 2017-2018 school year audit, informing the board of a clean audit, and calling attention to specific pages and exhibits within the document.*

#### **APPROVAL OF MINUTES:**

Director Frank moved, seconded by Director Simcic, to approve the minutes of the January 15, 2019 regular voting meeting;

The minutes of the February 12, 2019 finance committee meeting;

And the minutes of the February 12, 2019 voting meeting. **By a voice vote, the motion carried 7-0-1 with Director Honchar abstaining due to absence.**

#### **REPORTS:**

- **Executive Session** – *President Schriver said the board discussed personnel, litigation, real estate, and student matters in the closed session.*
- **Administrative Reports**
  - **Facilities and Maintenance** – *Mr. McDade reported on the gas line break at Carnegie Elementary; the break occurred at the point the line enters the building. A new line replaced the old and the building was certified safe after completion. Dr. Dimperio thanked Mr. McDade for his dedication and said the district has submitted a claim to the insurance carrier. Mr. McDade said there have been issues with the outdoor lighting at the high school and he is working to repair the problem; the Trane project is basically complete other than some duct work. Mr. McDade said he was very pleased with the service; the five-year warranty for parts and labor begins March 1.*

Minutes of January 15, 2019  
Voting Meeting

Minutes of February 12,  
2019 Finance Meeting  
Minutes of February 12,  
2019 Voting Meeting

- Principals – Mrs. Burtleson said the new STEAM facilitator at Crafton Elementary is working well with staff and students; a STEAM night was held February 8; and Read Across America will be celebrated the week of February 25-March 1.  
Mrs. Baughman said the after-school tutoring at Carnegie Elementary is running smoothly; students and staff received school supplies through the Education Partnership; Carnegie will also celebrate Read Across America with an assembly to highlight the history of Carnegie and its 125<sup>th</sup> birthday as one of the featured activities.
- Committee Reports
  - Parkway West CTC – Director Appel said Parkway held career exploration days for potential students; the school will accept ninth graders next year; and March 5<sup>th</sup> is open house.
  - Pathfinder – Director Simcic attended the meeting; the board approved the roof project; they are preparing for the 2017-2018 audit.
  - SHASDA – Director Frank said the January 17<sup>th</sup> meeting provided an extensive presentation on Title IX.

## I. Miscellaneous

Director Honchar moved, seconded by Director O'Brien, to approve the additions to the 2018-2019 Conference and Field Trips Requests as submitted. (Miscellaneous Item #0219-01 REVISED)

The proposed 2019-2020 school year calendar, Option C, as presented; (Miscellaneous Item #0219-02)

And the donating, selling, and subsequent removal and/or discarding of old junior-senior high school library paperback books identified as outdated or damaged. **By a voice vote, the motion carried 8-0.**

~~The resolution urging the Pennsylvania General Assembly to adequately invest in public schools and students by increasing basic education funding.~~  
(Miscellaneous Item #0219-03) **REMOVED FROM THE AGENDA**

## II. Finance

Director Appel moved, seconded by Director Mendoza, to approve the 2019-2020 Preliminary Proposed Budget in the amount of \$29,982,373.46 with the intent to request approval from the Pennsylvania Department of Education for a referendum exception up the maximum permitted by law. The Board Secretary will give public notice of this action through publication in a local newspaper;

*Director Roussos thanked Mr. Juzwick and Dr. Dimperio for their continued work to tighten the budget.*

The January 2019 bills in the amount of \$689,808.57 as presented;

The Treasurer's Report for the month ending November 30, 2018 as presented;

Conference and Field Trip Requests

2019-2020 Proposed School Year Calendar

Discarding of Books

Resolution to Increase Funding - **REMOVED**

2019-2020 Preliminary Proposed Budget

January 2019 Bills

Treasurer's Report – November 30, 2018

The Treasurer's Report for the month ending December 31, 2018 as presented;	Treasurer's Report – December 31, 2018
The budget transfers for the 2018-2019 school year budget as presented; (Finance Item #0219-01)	2018-2019 Budget Transfers
The Parkway West Career and Technology Center Jointure Agreement for the period of six years beginning in the 2019-2020 school year through the 2023-2024 school year as presented; (Finance Item #0219-02)	Parkway West CTC Jointure Agreement
The Parkway West General Operating and Jointure Budget for the 2019-2020 school year as follows: The Parkway West General Operating Budget in the amount of \$6,691,838 and the Parkway West Jointure Budget in the amount of \$707,687. The District's estimated share of the general operating budget is \$355,063.20 and the District's estimated share of the jointure budget is \$25,929.87 as presented; (Finance Item #0219-03)	2019-2020 Parkway West CTC Operating and Jointure Budget
The Certificate of Substantial Completion and Acceptance for the District Trane Project No. D3-40053 as presented in Exhibits B.1 and B.2; (Finance Item #0219-04)	Certificate of Substantial Completion – Trane Project
And the final payment to Trane for the completion of the project PACT CD57018 as presented; (Finance Item #0219-05) <b>By a voice vote, the motion carried 8-0.</b>	Final Payment to Trane Contract Renewal –
Director O'Brien moved, seconded by Director Simcic, to approve the agreement between the District and UGI Energy Services for the supply of natural gas for the period beginning September 2019 through August 2022 as presented; (Finance Item #0219-06)	UGI Energy Services Agreement
The contract renewal with Pediatric Therapy Specialists, Inc., for Occupational Therapy and Physical Therapy beginning July 1, 2019 through June 30, 2021 at the current rates as presented; (Finance Item #0219-07)	Pediatric Therapy Specialists
The Letter of Agreement between the District and the Health Partnership between UPMC Children's Hospital of Pittsburgh/Ronald McDonald Care Mobile for onsite health services as presented; (Finance Item #0219-08)	Agreement with Health Partnership
The audit review for year ending June 30, 2018 as presented by Hosack, Specht, Muetzel, and Wood, LLP; (Finance Item #0219-09)	Audit Review
The Athletic Fund Report for the month ending December 31, 2018 with an ending balance of \$12,841.75 as submitted; (Finance Item #0219-10)	Athletic Fund Report – December 2018
The Activities Fund Report for the month ending December 31, 2018 with an ending balance of \$74,978.62 as submitted; (Finance Item #0219-11)	Activities Fund Report – December 2018
The Athletic Fund Report for the month ending January 31, 2019 with an ending balance of \$13,856.43 as submitted; (Finance Item #0219-12)	Athletic Fund Report – January 2019
The Activities Fund Report for the month ending January 31, 2019 with an ending balance of \$75,748.44 as submitted; (Finance Item #0219-13)	Activities Fund Report – January 2019

And the terms and conditions of the settlement agreement and release between the District and SAR1819-01 as submitted and that appropriate members of the administration be authorized to execute all necessary documents. (Finance Item #0219-14) **By a voice vote, the motion carried 8-0.**

### III. Personnel

Director Simcic moved, seconded by Director Honchar, to approve the resignation of Carnegie Elementary lunchroom/playground aide Laura Cygnarowicz effective December 19, 2018; (Personnel Item #0219-01)

The resignation of Carnegie Elementary lunchroom/playground aide Rita Weissert, effective January 15, 2019 as presented; (Personnel Item #0219-02)

The addition to the 2018-2019 Curriculum Supplemental List as presented; (Personnel Item #0219-03)

The following individuals to facilitate the elementary after-school robotics club for one hour at a minimum of 35 hours for a stipend of \$1,000 funded by a PA Smart Grant:

- Lauren Baughman and Wendy Steiner - Carnegie Elementary
- Andrea Ficorilli and Maria Wisser - Crafton Elementary  
(Personnel Item #0219-04)

Brittany Nocera and Pamela Stone to facilitate a girls STEM after-school club at the junior senior high school for one hour at a minimum of 35 hours for a stipend of \$1,000 funded by a PA Smart Grant; (Personnel Item #0219-05)

Pamela Stone to provide homebound instruction for a high school special education student for five hours per week at a stipend of \$40 per hour; (Personnel Item #0219-06)

Brian Harewicz, Andrea Harrity, and Pamela Stone to facilitate the academic summer program in the subjects of reading, writing, and math, respectively, beginning June 10 through July 3, 2019 from 8 am to 12 pm at the teachers per diem rate; (Personnel Item #0219-07)

Michael Kozy and Tonilyn Jackson to facilitate the mathematics and English/Language Arts portions of the Scholastic Aptitude Test Prep Course to be held for ten consecutive Saturdays beginning February 16, 2019 for two hours per session. Teachers will be compensated at the per diem rate and will be allowed two additional hours for class preparation; (Personnel Item #0219-08)

Rickey Laird to the position of cafeteria van driver, a Class IV position for four hours per day under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0219-09)

Mary Beth Stracka to the temporary position of junior-senior high school secretary for a two-week period beginning February 25, 2019 under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0219-10)

Settlement Agreement

Resignation – Laura Cygnarowicz

Resignation – Rita Weissert

Addition to Curriculum Supplemental List

Elementary After-School Robotics Club

JSHS Girls STEM After-School Club

Homebound Instruction

Academic Summer Program

SAT Prep Course

Cafeteria Van Driver – Rickey Laird

Temporary JSHS Secretary – Mary Beth Stracka

Richard Piccinini to the Supplemental Athletic Position of Varsity Head Football Coach for the 2019-2020 school year, pending clearances, as presented; (Personnel Item #0219-11)

Varsity Head Football Coach  
– Richard Piccinini

And the early retirement incentive letter to be mailed to members of the Carlynton Federation of Teachers as presented. (Personnel Item #0219-12) **By a voice vote, the motion carried 8-0.**

Early Retirement Incentive  
Letter

#### **IV. Policy**

Director Frank moved, seconded by Director Simcic, to adopt and approve the second/final reading of Policy 246, School Wellness, with administrative revisions, as presented, per the full PSBA policy review; (Policy Item #0219-01)

School Wellness Policy 246  
– Adoption

The first reading of Policies 800-808, as presented, per the full PSBA policy review; (Policy Item #0219-02)

Policies 800-808 – First  
Reading

And the authorization of board members and/or a qualified hearing examiner to serve as a duly authorized standing Committee of the Board, or a qualified hearing examiner appointed by the Board to act in a representative capacity for the Board, during a suspension/ expulsion of a student(s), recognizing that the entire board must affirm/reject their recommendation at a public meeting in compliance with Policy 233, Suspensions and Expulsions. **By a voice vote, the motion carried 8-0.**

Policy 233 Compliance

**OLD BUSINESS:** *None*

**NEW BUSINESS:** *None*

Director Appel moved, seconded by Director O'Brien, to approve the Last Chance Agreement between the District and Employee SCA1920-01 as presented. (Personnel Item #0219-13) **By a voice vote, the motion carried 8-0.**

Last Chance Agreement

#### **OPEN FORUM:**

**ADJOURNMENT:** With no further business, Director Mendoza moved for adjournment at 8:13 pm, seconded by Director Simcic. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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Christopher Juzwick, Board Secretary

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Michale Herrmann, Recording Secretary